

SOUTH COASTAL AREA OF NARCOTICS ANONYMOUS
Agenda for November 8, 2020

Call to Order: Serenity Prayer, SCANA Service Prayer, the Twelve Traditions
and the Twelve Concepts

SCANA Purpose: The purpose of this committee shall be to administer and coordinate
the activities common to the welfare of Narcotics Anonymous groups within the
boundaries of SCANA in an effort to foster unity.

Roll Call: Reinstatement of Groups,
Recognition of New Groups
Establishment of Quorum

Approval of the Minutes

Reports: Home Group
Administrative
Subcommittee

Deadline for submission of new motions.

Roll Call

Nominations and/or Elections:

Group Concerns:

Old Business:
Reimbursement Request for Louis Casinelli

New Business:

Treasurer's Report

Announcements

Roll Call

Adjournment: Serenity Prayer

ROLL CALL

September 13, 2020	1st Roll Call	2 ND Roll Call	Final Roll Call	Jul '20	Aug '20	Voting Rights
All Kidding Aside	P	P	P	P	A	YES
Flowertown	P	P	P	P	P	YES
High on Faith II	A	A	A	A	A	NO
Just for Today	A	P	P	A	P	YES
Living the Program	P	P	P	P	P	YES
Moving On	A	A	A	A	A	NO
Never Alone	A	A	A	A	A	NO
Never Alone Never Again	A	A	A	A	A	NO
Open Arms	P	P	P	P	P	YES
Recovery Behind the Wall	A	A	A	A	A	NO
The War Is Over	P	P	P	P	P	YES
We Do Recover	P	P	P	P	P	YES
Groups	12					
Groups w/voting rights	7					
Groups present	7					
Chairperson	P	P	P	P	V	
Vice-Chairperson	P	P	P	A	V	
Secretary	P	P	P	P	P	
Treasurer	VACANT	P	P	P	V	
Alt. Treasurer	VACANT	V	V	V	V	
Activities Chair	VACANT	P	P	A	V	
Activities Vice-Chair	VACANT	P	P	V	V	
H&I Chair	VACANT	V	V	P	P	
H&I Vice-Chair	VACANT	V	V	V	V	
Policy Chair	VACANT	V	V	P	P	
Policy vice-Chair	VACANT	V	V	V	V	
PR	VACANT	P	P	P	V	
PR vice-Chair	VACANT	V	V	V	V	
RCM	P	P	P	V	P	
RCM-Alt.	VACANT	V	V	V	V	

SOUTH COASTAL AREA of NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING
October 11, 2020

Meeting opened at 2:03 PM with a moment of silence followed by the Serenity Prayer.
The SCANA Service Prayer, the Twelve Traditions and the Twelve Concepts were read.

Quorum:

Quorum was met.

No new groups.

There were no amendments to the September 2020 minutes.

Group Reports:

The information contained in these reports is contained on the Group Report form in these minutes.

Administrative Officers and Subcommittee Reports:

Chair: Included separately

Treasurer: financial report included separately.

Secretary: Need contact info for all elected committee members

H&I: Report Included Separately

Activities: Included separately

PR: Included separately

RCM: Included separately

Budget Requests:

Elections:

-Heather Brister was elected to Policy Chair

Group Concerns:

-All homegroups are asking for attendance support. Please announce at your homegroup and lead by example. We win together!

Old Business:

- Minutes for September approved by motion.
- Motion 20-9-1 failed to be adopted

New Business:

- Motion 20-10-1 to purchase a new zoom account for the SCANA area at a cost of \$149.90 plus applicable taxes was brought forth and adopted by the ASC
- The new zoom account will be registered to the ASC Secretary email account to allow access regardless of member serving and setup by the Secretary who has included a receipt and a Funds Reimbursement Request for the total cost
- New Zoom Meeting ID is 925 5343 0465 PW 2020

- ASC Chair has the account login information. Please request access from the chair.
- A motion containing the details of use and a single point of accountability for the new Zoom account is required to be added to policy per the 5th Concept of Service
- A motion assigning a single point of accountability for the newly purchased website amending policy is required per the 5th Concept of Service

Discussion and Information:

- The question of liability for in person meetings and H&I commitments was broached during the ASC meeting. No attending member had verifiable documented information or related legal expertise to provide that could answer this question, so the RCM has been asked to bring this request for information formally to the Regional committee for guidance. As Secretary, I reached out to the Regional PR Chair for information regarding this topic and have included the entire email chain in a document for the ASC's consideration
- Generic COVID waiver has been included in these minutes for ASC consideration. THIS DOCUMENT HAS NOT BEEN DETERMINED TO HAVE ANY LEGALLY BINDING POWER AND IS NOT ENDORSED IN ANY WAY BY SCANA OR NA AS A WHOLE

Announcements:

- The ASC is in need of an H&I Committee Chair
- November ASC will be held on November 8th at 2PM, Subcommittees at 1PM
- November ASC will be hosted on SCANA's Zoom account 925 5343 0465 PW 2020
- All spending has been halted except recurring bills.
- NAWS Receives donations at <https://www.na.org/contribute>
- Zoom numbers and passwords included in Group Report
- A reopen checklist will be included in the minutes to advise homegroups
- The paypal email for SCANA donations is scanadeposit2020@gmail.com
- Just For Today has resumed two in person meetings

The following vacancies exist at SCANA:

- Alternate Treasurer
- Alternate Secretary
- Alternate RCM
- PR Vice Chair
- Policy Vice Chair
- H&I Chair
- H&I Vice Chair

All nominations should be mailed to both chair@southcoastalna.org and secretary@southcoastalna.org.

The meeting was closed with the Serenity Prayer at 4:25 PM.

SCANANA Home Group Reports

GROUP	MEETING DAYS/TIMES	DISCUSSION TOPICS	BIRTHDAYS	CONCERNS/PROBLEMS & ASSISTANCE REQUESTED & ANNOUNCEMENTS	DONATIONS
All Kidding Aside Donna	Mondays at 7pm	Started Basic Text Study	Donna – 38yrs	Zoom 573 956 423	0.00- 7 th Tradition 0.00 - Rent 0.00 - ASC Donation 0.00 - RSC Donation 0.00 –NAWS Donation 0.00 – Literature 0.00 - Supplies
Flowerdown Amanda K	Wed/Fri/Sat-8:00pm Sun-7:30pm	Wed/Sat - Open Discussion Fri - Popsicle stick		Weds, Fri, Sat @ 8PM on Zoom 978 493 193	0.00- ASC Donation 0.00 - RSC Donation 0.00 –NAWS Donation
High on Faith II Absent				-Absent	
Just for Today Sarah B	Sun-Thurs 6:30pm- 7:30pm Fri-Sat 8:00pm- 9:00pm	Sun-OD Mon_BT Tues_IWH&W Wed-Med Thurs-JFT		In person Fri @ 8PM and 6PM	0.00 – ASC Donation
Living the Program Lee D.	6:00pm Sundays	Open, Lit. , occasional speaker		Zoom	0.00 - ASC Donation
Moving On Jessica B	Every day 6:30	From Basic Text		In person Weds, Fri, Sun Zoom 279 283 269	0.00– ASC Donation
Never Alone Absent	Same	Same		-Absent	0.00 – ASC Donation
Never Alone Never Again Disbanded	M&W&F 8-9pm	Open discussion & Step Study		- Temporarily disbanded	0.00 – ASC Donation
Open Arms Ross J	Same	Same		-Meetings in person at YANA	160.00 – ASC Donation
Recovery Behind the Walls	Absent			- Absent	
The War is Over Ian P	Tuesdays 7:30pm	Beginners Mtg Steps 1,2 & 3	David B – 11yrs Tracy D – 29yrs	- Zoom 580 081 8406 PW: NA-843	0.00 – ASC Donation
We Do Recover Heather B	Thursday 7- 8pm	Literature Study		- In Person & Zoom 506 316 901	0.00 – ASC Donation

South Coastal Area
ASC Chair Report
October 2020

Attended subcommittee meetings held prior to area and asked by subcommittee chairs to facilitate meetings as all three were being held on the same Zoom at the same time. Hopefully with changes made by the GSR's at the area meeting this will be a smoother process next month.

See each subcommittees report to see when they will be meeting next, as we could use involvement from everyone in the area to be a success. PR could use people to help distribute meeting lists, Activities could use help getting some virtual and socially distanced events planned and we are working toward bring H&I meetings back into McCord Center in Orangeburg.

Questions were raised at area regarding COVID, insurance and waivers. I reached out to some other members I know at the area and regional levels - the nature of our fellowship does not leave us open to liability at events or meetings. Personal responsibility is up to each member, and each member is autonomous in their participation with the fellowship.

Hope everyone has a Happy Halloween!

In Loving Service,
Heidi D

The email for this SCANA committee member is chair@southcoastalna.org

SCASC RCM Report
October 11, 2020

The CRSC (Carolina Regional Service Committee) met virtually, yesterday at 9:00am. Nineteen of the twenty-one Carolina Region areas were represented. The most recent CRSC subcommittee and officer's reports are now available on-line. The complete minutes should be posted on the secure document portal within the next week. Because it contains pertinent information, I will be including the regional PR Subcommittee Chair's report in my report. The schedule for all regional subcommittee meetings is posted on crna.org. The next CRSC meeting will be Saturday, January 9, 2020 at 9:00am. Anyone interested is welcome to attend the meeting.

Please double-check your area contact information on the contact list. I need this information to update ASC information on crna.org as well as home group contact information through the BMLT meeting update procedure.

I am pleased to inform you that the Finance Subcommittee and the Treasurer seem to be doing a better job of reporting on the financial status of the region. I was provided a copy of the current CRSC operating budget. I have also received read-only access to the CRSC Quick Books on-line accounting program. I will need to confer with our treasurer about SCANA donations to the region. It appears that the SCANA donations from January and March were deposited in early September.

I expressed a concern that the region has not been following its new formula for NAWS donations. This issue was address and the region will be forwarding a \$99,616.00 to NAWS. This is especially important for the continued operation of NAWS. Because of reduced fund-flow, NAWS has been forced to furlough over half of its employees in addition to taking advantage of Federal loans from the coronavirus relief legislation. The situation is dire. Anyone wishing to donate directly to NAWS can do so at na.org/contribute. Currently, NAWS depends on literature sales for 90% of its income. Its estimated that if each home group in the world would contribute just \$5.00/month NAWS would no longer have to depend on literature sales.

As information, the Carolina Region uses the ZOOM account that belongs to the Southeast Zonal Forum (SEZF) for its committee meetings, as well as all the CRSC subcommittee meetings. As of now this account is more that adequate for all of the SEZF meetings as well as those meetings in the member regions of the Southeast Zone.

Please contact me if I can be of any help.

Thank you allowing me to serve.

Sam Mathis
rcm@southcoastalna.org
843-200-0880

CRNA Public Relations Subcommittee Report

October 2, 2020



Dear Service Family,

The COVID-19 pandemic continues to affect our groups, Areas, Regions and NA worldwide. We have continued to hold Public Relations Subcommittee meetings and monthly conference "calls" entirely via Zoom – and we have now made the decision to shift entirely to a **monthly virtual meeting on the 4th Sunday of each month**. Attendance has increased, and we welcome the opportunity to share experience and tools with our member Areas' trusted servants and interested members. It has been beneficial to stay in close contact, as we continue to largely deal with questions, issues and solutions related to the re-opening of in-person meetings; as well as continuing to share information about virtual meetings. A few of the questions and solutions shared during the past quarter and at our last Subcommittee meeting include:

- How do we help addicts and facilities find us when in-person meetings are still closed?
 - Send and distribute a flyer with phoneline, website, Zoom information
 - Place a poster on the door of the "usual" meeting place, with that same information.
 - Go "back to basics": Poster drive, letter campaign, phone calls.
 - Renew efforts to get information to law enforcement, EMTs, courts, counselors, etc.
 - Are virtual meetings working? We are concerned that attendance has dropped on our virtual meetings, but attendance at in-person meetings is also low.
 - Addicts are unique, and what works for one may not be effective for another. Some may be "lost" during this challenging time – keep reaching out!
 - Many people still may not feel "safe" at an in-person meeting – we are encouraged to continue providing options, and to hold meetings in as safe a manner as possible.
 - Some "hybrid" meetings are finding success – providing a live meeting with a virtual feed for those who cannot attend in person.
 - How do we handle "rogue" meetings? Groups that are not participating in our Area?
 - Remember our primary purpose – if the meeting is following NA Steps and Traditions, act in the spirit of support; provide information and encouragement.
 - A group is not "required" to be a member of an Area – but in the Carolina Region, a group must be listed with an Area to be on the Region's list, and therefore to be covered by the Region's insurance.
 - Is the new Regional phoneline ready? And do we have to give up our own phoneline?
 - The Region's new phoneline is being tested now! The PR Subcommittee stands ready to spread the word when the Regional Phoneline is active.
 - The Yap system is fully customizable, so Areas can switch to that system if they choose, but are not "required" to do so.
 - Since the Yap system's menu has an option to "speak to an addict," the PR Subcommittee may assist with training for phoneline volunteers, if Areas need help.
 - **Please note that the Phoneline Subcommittee is separate from Public Relations!**
- Contact the Phoneline Chair at phonel.chair@crna.org to receive the best information. There are trainings in progress.**

Your PR Chairperson has stepped up involvement with the Southeast Zonal Forum's PR Task Force. The PR Task Force was asked by member Regions to compile resources for re-opening meetings, as well as information about virtual meetings, for posting on the SEZF's webpage for easy access and use. That collection should be ready by mid-October. In the meantime, some resources for immediate use include:

- ***The Decision-Making Checklist for groups re-opening meetings* is posted in the Regional Service Committee Information section of [CRNA.org](https://www.crna.org):**
<https://www.crna.org/for-members/regional-service-committee/>

- The library of information in the "Virtual Meetings" resource section on the NAWS website continues to grow! https://na.org/?ID=virtual_meetings

The PR Chairperson has also been involved with the SEZF's Additional Needs Task Force. An issue with items posted in social media has arisen: we often post flyers or posters in a jpg or other "photo" format. In the interest of addicts who have visual impairments, and use a "reader" for online material, we suggest that a few moments be taken to type out essential information from the flyer as well, as electronic readers cannot "see" pictures. Thank you for getting the message out to ALL addicts! **Please contact the PR Chairperson** if you have questions about making NA meetings and the NA message accessible to all addicts.

From the September NAWS Update – We have a new IP! The 2020 World Service Conference unanimously approved the pamphlet, *Mental Health in Recovery* as our newest piece of recovery literature. The pamphlet, IP #30, is now posted on na.org and is available for purchase from World Services, as inventory item number #3130: www.na.org/webstore.

- Please consider subscribing to the NAWS News, for timely updates from NA World Services: <https://www.na.org/?ID=reports-nawsnews-nawsmain>

We are continuously working on communication with our fellow NA members regarding the resources that are available! It's more important than ever to maintain relationships with each other and the facilities, organizations and suffering addicts we serve. **Let us know how we can help YOUR Area!**

While many local events have been cancelled or postponed due to the pandemic, please let the PR Subcommittee know if there is an event taking place in your Area going forward from October! We need to be aware of such events well in advance in order to provide any requested support. Many conferences/events that have switched to a virtual format still have opportunities for involvement: virtual exhibit halls, video presentations, virtual group sessions, etc.

The PR Subcommittee now has a Vice-Chairperson – We welcome Janine W. as our Vice-Chair for this term – she brings a wealth of NA service experience to the position, and we look forward to a productive year!

The Regional PR Subcommittee exists to support the Areas in their relationships with the public, both outside of and within the NA fellowship, and to provide a forum for discussion of information, issues, concerns and successes. We invite all Area PR Chairpersons, as well as other interested members, to be a part of the next CRNA-Public Relations Subcommittee meetings!

To be included in the Public Relations Subcommittee's monthly Zoom, contact the PR Chairperson! Meeting information is posted on the Carolina Region's website: <https://www.crna.org/calendar/>

Feel free to contact me anytime with questions, concerns, ideas or suggestions.

Submitted in loving service,

Karen H.

Chairperson, CRNA-PR Subcommittee
704-779-1059
pr.chair@crna.org

NEXT MEETING DATES: Zoom information is posted on the Regional website/event calendar <https://www.crna.org/calendar/> - 4th Sunday every month

Sunday, October 25, 7:00pm

Sunday, November 23, 7:00pm

(December 27 – to be discussed)

South Coastal Area
Activities Report
October 2020

Thank you everyone who attended the meeting.

We are in the beginning stages of preparing to do a Speaker Jam via ZOOM! The date is to be determined at our next meeting. EVERYONE is welcome to come join or participate in the Activities Committee!

Trusted servants are wanted and needed. Any help and ideas for future activities is always welcomed.

Thank you for allowing me to serve.

Susan D

508-990-6596

58sued@gmail.com

South Coastal Area
H&I Report
October 2020

Everything is currently shut down until further notice. The SCANA email for this committee is handi@southcoastalna.org

Public Relations Subcommittee
South Coastal Area

The Public Relations (PR) Subcommittee needs volunteers if South Coastal is going to be able to provide any services, other than the phonenumber and schedule distribution in our area.

I am in the process of trying to get the phonenumber up and running. I will not be able to do this without the help of Patrick J. I will be reaching out to him. Currently, our phonenumber is not doing what it was designed to do. Hopefully, this situation will be rectified in the near future.

Sam M is still serving as our schedule coordinator. He updates our online schedule information on the BMLT site that was created at the Southeast Zonal Forum. Any updates made automatically update our schedule information at the Regional and Area level. NAWs uses this same information to update its meeting information. This is not an automatic update, but it does eliminate the need to update meeting information three different times. Sam has also created an "old style" meeting schedule that more accurately provides meeting information that the download from the aforementioned locales.

At today's meeting, the SCASC chairperson said that she wants flyers distributed in our area. We have worked with her to create a flyer that includes all meetings in the low-country area. A copy of this flyer will be in the minutes. There are PR guidelines in place concerning poster drives and these guidelines should be followed by anyone distributing flyers. I have several teams ready to do a poster drive in the Hilton Head, Bluffton, Port Royal area.

We do need some help verifying the 40+ email contacts to whom we were distributing meeting schedules before the pandemic. This involves making phone calls to various facilities to verify and/or update our contact information. Call Sam if you are interested in helping.

If anyone is interested in being a part of the PR subcommittee, he/she should contact me or Sam M.

Thanks for allowing me to serve.

John F.
SCASC PR Chairperson

NARCOTICS ANONYMOUS MEETING SCHEDULE

SOUTH COASTAL <> PORT CITY

SERVING THE LOWCOUNTRY

*Summerville, Charleston, Ladson, Port Royal, Walterboro
Beaufort, Bluffton, Hilton Head, Hampton, Moncks Corner*



SUNDAY

6:00pm **LIVING THE PROGRAM (OD / NS / WA)**
ZOOM 380 682 1220 p/w 468214

6:30pm **MOVING ON GROUP (NS / OD / WA)**
1648 Hiers Corner Rd, Walterboro 29488

7:00pm **FOLLY BEACH NA GROUP (OD/NS/WA/CL)** 29439
ZOOM 651 737 4108 p/w 385936

8:00pm **OPEN ARMS GROUP (OD/NS/WA/SS/Sponsorship/Last Sun. SP)**
YANA Club, 107 Mathews Dr., Hilton Head 29926

MONDAY

9:00am **PRIMARY PURPOSE (BS / NS / WA / T)**
ZOOM 227 292 7469

Noon **UNITY GROUP (ZOOM)**
465 616 6050

6:00pm **STEP WORKING STUDY GROUP (SS / NS / T)**
ZOOM 992 923 4161 p/w 7Qvae3

6:30pm **MOVING ON (CD / NS / BG)**
ZOOM 875-6105-5732 p/w 019712

7:00pm **ALL KIDDING ASIDE GROUP (OD / LS / WA / NS)**
ZOOM 573-956-423

7:30pm **NEVER ALONE (OD / WA / BG / BS)**
ALANO CLUB, 1005 12th St., Port Royal SC 29935

8:00pm **GIVE YOURSELF A BREAK (V / NS/WA)**
ZOOM 933 565 0011

8:00pm **OPEN ARMS GROUP (OD / NS /RR /WA)**
YANA Club, 107 Mathews Dr., Hilton Head 29926

TUESDAY

9:00am **PRIMARY PURPOSE (BS / NS / WA / T)**
ZOOM 227 292 7469

6:30PM **JUST FOR TODAY (OD / WA / NS)** 29910
110 Malphrus Rd, Bluffton Unitarian Church

6:30pm **MOVING ON GROUP (C / SP / NS / WA)**
ZOOM 875-6105-5732 p/w 019712

7:30pm **NEVER ALONE GROUP (HW / WA)**
ALANO Club, 1005 12th St., Port Royal SC 29935

7:30pm **THE WAR IS OVER (NS / BG / WA)**
ZOOM 580 081 8406 p/w NA-843

WEDNESDAY

9:00am **PRIMARY PURPOSE (JFT / NS / WA / T)**
ZOOM 227 292 7469

Noon **UNITY GROUP (ZOOM)**
465 616 60250

6:30pm **MOVING ON GROUP (CD / NS / WA)** Blue Trailer
1648 Hiers Corner Rd., Walterboro 29488

7:30pm **GRASSROOTS GROUP (OD / NS / WA / T)**
ZOOM 871 1497 1621 p/w grassroots

7:30pm **HIGH ON FAITH II GROUP (OD / NS / WA)**
The Access Network, Inc, 109 First St., Hampton 29924

8:00pm **FLOWERTOWN GROUP (NS / OD / WA)**
ZOOM 978-493-193 P/W: 1234

8:00pm **OPEN ARMS GROUP (LC / NS / WA)**
YANA Club, 107 Mathews Dr, Hilton Head 29926

8:00pm **SPIRITUAL GANGSTERS (OD / WA / NS / CL / MM)**
1540 Camp Rd, Charleston, SC 29412
White bldg. in back of Epworth United Methodist

THURSDAY

9:00am **PRIMARY PURPOSE (JFT / NS / WA / T)**
ZOOM 227 292 7469

6:30pm **MOVING ON GROUP (C / SWG / NS / WA)**
ZOOM 875-6105-5732 p/w 019712

6:30pm **RECOVERY BEHIND THE WALL GROUP (SA / MI / WC / OD)**
Navy Brig N Charleston (Security clearance required) **CALL**

7:00pm **WE DO RECOVER GROUP (O / SP & SS / NS / WA)** 29485
9110 Dorchester Rd, Summerville, St. George's Episcopal Church &
ZOOM 506-316-901 P/W: 1234

7:30pm **NEVER ALONE (GB / WA)**
ALANO CLUB, 1005 12th St., Port Royal SC 29935

8:00pm **OPEN ARMS GROUP (OD / HW / NS /WA)**
YANA Club, 107 Mathews Dr., Hilton Head 29926

8:00pm **SPIRITUAL GANGSTERS (OD/WA / NS / LS)**
ZOOM 515 502 7004

FRIDAY

9:00am **PRIMARY PURPOSE (JFT / NS / WA / T)**
ZOOM 227 292 7469

12:00pm **UNITY GROUP (ZOOM)**
465 616 60250

6:30pm **MOVING ON GROUP (OD / NS / WA)** Blue Trailer
1648 Hiers Corner Rd, Walterboro 29488 and
ZOOM 875-6105-5732 p/w 019712

7:00pm **GRASSROOTS GROUP (NS / WA / T)**
ZOOM 871 1497 1621 p/w grassroots

7:30pm **NEVER ALONE (OD / WA / NS)**
ALANO CLUB 1005 12th St. Port Royal SC 29935

8:00pm **FLOWERTOWN GROUP (NS / WA / CL PS)**
ZOOM 978-493-193 P/W: 1234

8:00PM **JUST FOR TODAY (OD / WA / NS)** 29910
110 Malphrus Rd, Bluffton Unitarian Church

9:00pm **GIVE YOURSELF A BREAK (V / NS/WA)** 29407
626 Savannah Hwy, Charleston John Wesley UMC

SATURDAY

9:00am **PRIMARY PURPOSE (BS / NS / WA / T)**
ZOOM 227 292 7469

11:00AM **WOMEN DO RECOVER (ZOOM)**
275 151 1850 P/W 781380

6:00pm **OPEN ARMS GROUP (LC / NS / WA)**
YANA Club, 107 Mathews Dr, Hilton Head 29926

6:30pm **MOVING ON GROUP (O / V / NS / WA)**
ZOOM 875-6105-5732 p/w 019712

8:00pm **FLOWERTOWN GROUP (NS / OD / WA)**
ZOOM 978-493-193 P/W: 1234

8:00pm **SPIRITUAL GANGSTERS (OD / WA / NS / CL / MM)**
1540 Camp Rd, Charleston, SC 29412
White bldg. in back of Epworth United Methodist



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 10/11/2020
Invoice #: INV46154700
Payment Terms: Due Upon Receipt
Due Date: 10/11/2020
Account Number: 7002773036
Currency: USD
Account Information: SCANA
PO Box 866,
Ladson, South Carolina 29456
United States

Remittance Details should be sent to:
Finance@zoom.us

secretary@southcoastalna.org

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Annual Quantity: Unit Price: \$149.90	10/11/2020-10/10/2021	\$149.90	\$13.60	\$163.50

INVOICE TOTALS	
	Subtotal: \$149.90
	Total (Including Tax): \$163.50
	Invoice Balance: \$0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Annual	License Tax NF	City	\$149.90	\$1.50
Standard Pro Annual	Transit Tax	County	\$149.90	\$1.51
Standard Pro Annual	Sales Tax	County	\$149.90	\$1.51
Standard Pro Annual	Sales Tax	State	\$149.90	\$9.08
			Total Tax	\$13.60



INVOICE

TRANSACTIONS				
				Invoice Total
				\$163.50
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
10/11/2020	P-49397416	Payment		(\$163.50)
				Invoice Balance
				\$0.00

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

Reimbursement or Request for Money
SCANA

Your name: Louis Casinelli Date: 10.18.20

Phone: 843.642.5597 Subcommittee/Position: Secretary

Reimbursement(s) or request(S):

Event / Function	Date	Description of expenditure(s)	Amount
Zoom Account	10.11.2020	SCANA Zoom Acct purchase	163.50

Total: 163.50

To be completed by Treasurer before writing check:

Check payable to: Louis Casinelli Date: _____

Check number: _____ Amount of check: _____

To be completed by Treasurer after transaction is completed:

Receipts submitted (total): _____ Cash returned (total): _____

Initials: _____

COVID-19 Liability Release Waiver

- The World Health Organization has declared the novel Coronavirus (COVID-19) a worldwide pandemic. Due to its capacity to transmit from person-to-person through respiratory droplets, the government has set recommendations, guidelines, and some prohibitions which XYZ Company, LLC. (the "Organization") adheres to comply.
- In consideration of my participation in the foregoing, the undersigned acknowledge and agree to the following:

I am aware of the existence of the risk on my physical appearance to the venue and my participation to the activity of the Organization that may cause injury or illness such as, but not limited to Influenza, MRSA, or COVID-19 that may lead to paralysis or death. I have not experienced symptoms that of fever, fatigue, difficulty in breathing, or dry cough or exhibiting any other symptoms relating to COVID-19 or any communicable disease within the last 14 days. I have not, nor any member(s) of my household, traveled by sea or by air, internationally within the past 30 days. I did not, nor any member of my household, visit any area within the United States that was reported to be highly affected by COVID-19, in the last 30 days. I have not been, nor any member(s) of my household, diagnosed to be infected of COVID-19 virus within the last 30 days.

- Following the pronouncements above I hereby declare the following:

I am fully and personally responsible for my own safety and actions while and during my participation and I recognize that I may be in any case be at risk of contracting COVID-19. With full knowledge of the risks involved, I hereby release, waive, discharge the Organization, its board, officers, independent contractors, affiliates, employees, representatives, successors, and assigns from any and all liabilities, claims, demands, actions, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, injury, or death, that may be sustained by me related to COVID-19 while participating in any activity while in, on, or around the premises or while using the facilities that may lead to unintentional exposure or harm due to COVID-19. I agree to indemnify, defend, and hold harmless the Organization from and against any and all costs, expenses, damages, lawsuits, and/or liabilities or claims arising whether directly or indirectly from or related to any and all claims made by or against any of the released party due to injury, loss, or death from or related to COVID-19.

- By signing below I acknowledge that I have read the foregoing Liability Release Waiver and understand its contents; that I am at least eighteen (18) years old and fully competent to give my consent; That I have been sufficiently informed of the risks involved and give my voluntary consent in signing it as my own free act and deed; that I give my voluntary consent in signing this Liability Release Waiver as my own free act and deed with full intention to be bound by the same, and free from any inducement or representation.

This waiver will remain effective until laws and mandates relevant to COVID-19 are lifted.

Name _____

Phone Number _____

Signature _____

Date Signed _____

CHECKLIST FOR REOPENING MEETINGS

It is suggested that groups have a detailed plan for reopening in-person meetings. As NA groups, we need to keep our Traditions in mind (paraphrased here):

4th Tradition – Groups are autonomous, *except when our actions may affect other groups or NA as a whole.*

10th Tradition – We have no opinion on outside issues, and so should *avoid being drawn into public controversy.*

12th Tradition – We should practice *spiritual principles in all our affairs*, including selflessness, responsibility, trustworthiness and compassion.

Below are items groups should take into consideration when planning to reopen, and suggestions for addressing them:

- ☐ Have we visited the websites to CDC and state/local guidelines to be sure we are in compliance with them?
- ☐ Have we spoken to the facility; do we have permission to meet where we rent? Does the facility have any specific requirements that must be adhered to when using the facilities going forward?
- ☐ Do we have plans for sanitizing before and after the meeting?
 - Clean all tables and chairs before members arrive; and after members leave.
 - Have spray cleaner and paper towels available for those who want to clean their own areas.
 - Make sure that restrooms (if open) have soap for washing hands.
- ☐ Have we thought about ways to encourage personal safety?
 - Wear your masks/face coverings to meetings.
 - Consider not serving coffee, and suggest that members bring their own drinks.
 - Have hand sanitizer available if possible.
- ☐ Do we have a socially distant seating plan?
 - Move chairs to allow for space between members.
 - Consider designating a separate area for members with compromised immune systems – could use “reserved” signs on seats; make sure the designated space is away from high-traffic areas.
- ☐ Are we prepared to take every precaution we can during the meeting?
 - **Readings:** Download readings/books/IPs to avoid passing literature around the meeting.
 - **Contributions:** Put the basket in a stationary place; or consider using a money app for donations.
 - Have gloves and sanitizer available for anyone **signing papers**.
 - Spray **keytags** with disinfectant prior to the meeting; wear gloves when handing them out.
 - Create electronic versions of **phone lists**, or exchange phone numbers via text.
 - Refer attendees to websites or apps for **meeting schedules** instead of using paper lists.
 - **Circle up without touching**, and maintain physical distance.
- ☐ Have we thought about ways to accommodate those not yet able to meet in person due to health or other concerns? (Example: hybrid-virtual/physical meeting)
- ☐ Have we come up with a plan on how to handle situations where we may have an overflow in attendance?
 - Is there a completely separate space we have permission to use? (A large group, divided within a single room or space, is still a large group)
- ☐ Have we carefully considered how reopening our meeting will affect our public image?
 - Communicate with members and the public (as needed) about the precautions the group is taking to protect the safety of meeting attendees and the public as a whole.
 - Add an announcement in the meeting format to clearly state and reiterate the precautions being taken to protect members.

The following is an EXAMPLE of information that can be posted on the meeting door –

WELCOME TO THE _____ GROUP OF NARCOTICS ANONYMOUS

To protect the safety of our members:

- Please do not move the chairs
- We normally hug – Please be mindful that due to corona 19 - and social distancing guidelines we are advised to not have physical contact at this time.
- If you feel sick, or have had a fever in the past 14 days, please refrain from attending the meeting in person. Virtual meetings are still available at (insert virtual meeting information here)

SCANA TREASURER REPORT FYE 2017
changes/corrections to be made

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
		Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	YTD Total
1	Balance Brought Forward	\$ 642.78	\$ 774.78	\$ 1,065.23										
2														
3														
4	Income													
5	Group Donations													
6	All Kidding Aside													\$ -
7	Behind the Walls													\$ -
8	Flowerstown													\$ -
9	Heros of Hope													\$ -
10	High on Faith II													\$ -
11	Just For Today													\$ -
12	Moving On													\$ -
13	Never Alone													\$ -
14	Never Alone Never Again													\$ -
15	Open Arms	132.00	160.00	122.00										414.00
16	The War Is Over													\$ -
17	Living the Program													\$ -
18	We Do Recover													\$ -
19	Total Donations	\$ 132.00	\$ 160.00	\$ 122.00										\$ 414.00
20	PCANA													\$ -
21	Activities													\$ -
22	Other		130.45											130.45
23	Total Income	\$ 132.00	\$ 290.45	\$ 122.00										\$ 544.45
24														
25	Expenses													
26	PO Box (1 year)													\$ -
27	Rent for ASC (6 months)													\$ -
28	RCM													\$ -
29	Activities													\$ -
30	H&I													\$ -
31	PR													\$ -
32	Treasurer													\$ -
33	Meeting Schedules													\$ -
34	Learning Days													\$ -
35	Minutes/ Secretary													\$ -
36	Extra Space Storage													\$ -
37	Phoneline													\$ -
38	Other													\$ -
39	Total Expenses	\$ -	\$ -											\$ -
40														
41	Subtotal	\$ 132.00	\$ 1,065.23	\$ 1,187.23										
42														
43	Donations from ASC													
44	CRNA Donations			\$ 300.00										
45	NAWS Donations			30.00										
46	Total Donations from ASC	\$ -	\$ -	\$ 330.00										\$ -
47														
48	Ending Balance	\$ 774.78	\$ 1,065.23	\$ 857.23										

Motion # _____

☐ Carried	☐ Failed	☐ Tabled	☐ Amended	☐ Withdrawn	☐ Thrown Out
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☐ Referred to: _____		GSR Only: _____		All Vote: _____	
Yes ☐	No ☐	Abstain ☐			



SOUTH COASTAL AREA OF NARCOTICS ANONYMOUS
MONTHLY GROUP REPORT



DATE: _____

GROUP: _____ GROUP PHONE #: _____

REPORTED BY: _____ POSITION HELD: _____

GROUP MAILING ADDRESS: _____

Email: _____

MEETING DAY(S) & TIME(S): _____

MEETING LOCATION: _____

DISCUSSION TOPICS: _____

BIRTHDAYS: _____

GROUP CONCERNS / PROBLEMS & ASSISTANCE REQUESTED: _____

GROUP ANNOUNCEMENTS: _____

ASC DONATION: _____ CASH or CHECK

OPTIONAL FINANCIAL INFORMATION:

Prudent Res.	7 th Tradition	Supplies	Literature	Rent	ASC Donation	RSC Donation	NAWS Donation

Position: _____

N.A. SERVICE RESUME

Name:	Clean Date:
Address:	Phone:
City/State/ZIP:	Email:
Group Service (list position, dates served):	
Area Service (list position, dates served):	
Regional Service (list position, dates served):	
World Service (list position, dates served):	
Have you ever failed to complete a service commitment? _____ If yes, please explain why?	
Please list any other pertinent information:	
Are you currently employed full time?	
Can you travel in connection with this service commitment?	